

Australia-Cambodia Cultural Alliance (ACCA)

VOLUNTEER CODE OF CONDUCT

VOLUNTEERS MUST:

- Comply with all Cambodian laws and regulations.
- Respect Cambodian culture and values.
- Dress conservatively at all times whilst engaged in volunteering duties or on any ACCA or Alliance-member NGO premises.
- Not be involved in any political activity, nor openly advocate/discuss any political views whilst volunteering.
- Respect the rights and dignity of all children and others involved in ACCA NGO projects, treating all in a fair, tolerant, and non-discriminatory manner.
- If they believe children are being mistreated, report the actions without delay to ACCA and the Senior NGO Officer.
- Be accompanied by a person approved by the Senior NGO Officer whilst working with children. *At no time are volunteers allowed to be alone with any children.*
- Obtain permission from the Senior Officer of the NGO before taking any child outside of the grounds of the NGO for excursions or any other activities/reason. At all such times, a staff member, or person approved by the Senior NGO Officer, must also accompany the children.
- Not engage in or attempt to facilitate any form of sexual activity or private communication(s) with any child.
- Not photograph any child without the specific approval of a senior staff member or guardian and the consent of the child involved. Photographic images must not depict any child in a manner that could be in any way construed as sexualising the child or demeaning to the child.
- Be accountable for their actions, diligent, punctual, honest and reliable at all times.
- Not be under the influence of drugs or alcohol whilst carrying out volunteering duties with the NGO.
- Not smoke whilst on the grounds of the NGO or accompanying children on excursions.
- Not harass or use abusive or derogatory language to children or staff of the NGO.
- Not give or donate money to individual staff members. All donations are to be given to the Senior NGO Officer. *All such donations will be receipted by the NGO.*

Please note that Alliance member NGOs may also have their own Child Protection Policy and/or Code of Conduct.

Volunteers may be required to sign these as well.

ACCEPTANCE:

I hereby acknowledge that I have read, understand, and agree to fully comply with all the above terms and conditions.

FULL NAME: _____

SIGNATURE: _____

DATE: ____/____/____